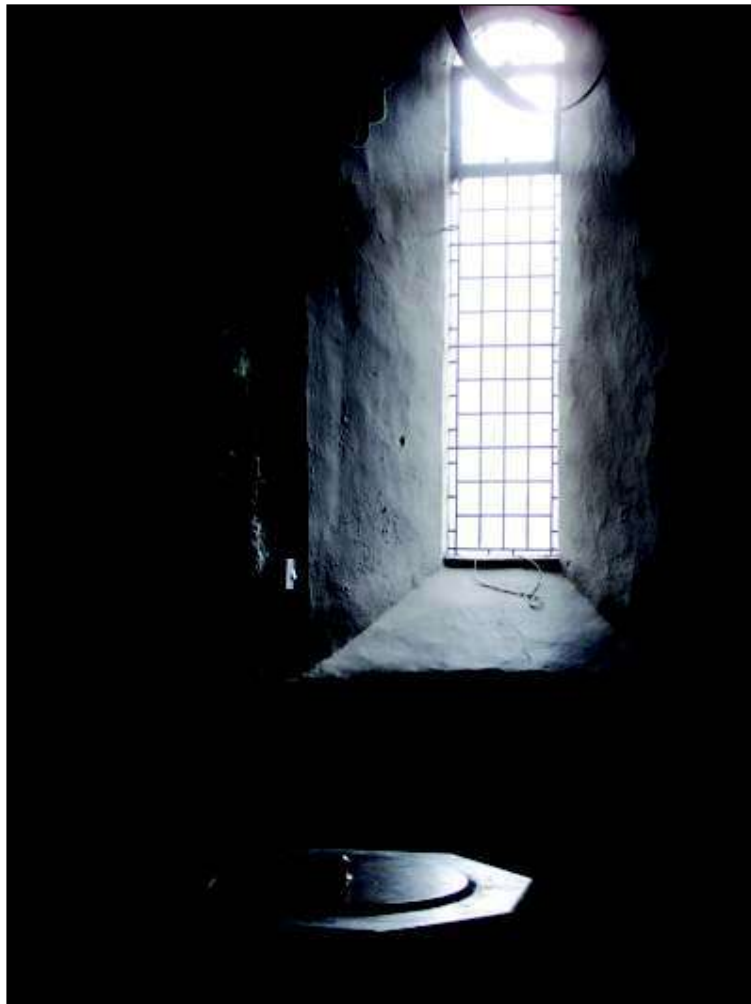


**The Parochial Church Council of  
St Oswald's Church, Sowerby**

**Annual Report and Accounts**

**For the year ended 31 December 2012**



**Registered Charity Number 1135485**

## **Index**

	<b>Page</b>
<b>Annual Report</b>	<b>2-6</b>
<b>Independent Examiner's Report</b>	<b>7</b>
<b>Statement of Financial Activities</b>	<b>8-9</b>
<b>Balance Sheet</b>	<b>10</b>
<b>Notes to the Accounts</b>	<b>11-13</b>
<b>Parochial Hall Accounts</b>	<b>14</b>
<b>Analysis of Restricted Funds</b>	<b>14</b>

**Parochial Church Council of St Oswald's Sowerby  
Annual Report  
for the year ended 31 December 2012**

**Priest in Charge (Vicar from 1 April)**

Revd Nicola Carnall

**Independent Examiner**

Mr William Pearson ACA, FCCA

**Bankers**

Yorkshire Bank (Main Account)  
HSBC  
Standard Life  
Cooperative Bank

**Church Architect**

Linda Lockett

**Website**

[www.stoswaldsowerby.org.uk](http://www.stoswaldsowerby.org.uk)

<http://www.stoswaldsowerby.org.uk/>

**Administrative information**

St Oswald's Church is situated in Sowerby in North Yorkshire. It is part of the Diocese of York within the Church of England. The correspondence address is: The Vicarage, The Close, Sowerby, Thirsk, North Yorkshire, YO7 1JA.

**Members of the Parochial Church Council**

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. In 2012 the APCM was held on 1 April.

During the year the following served as members of the PCC:

Priest in Charge/Vicar	The Revd Nicola Carnall	Chair
Churchwardens	Heather Limbach (to APCM) David Tucker John Kennedy (from APCM)	Vice Chair (to APCM) Vice Chair (from APCM)
Deanery Synod Reps	Jill Drew Gayle Hartley Chris Carnall	
Reader	Diana Wild (to APCM)	
Elected Members	Helen Ashworth (from APCM) Emma Benoit (to APCM) David Brooke Sue Busuttill (to APCM) Keith Carley (from APCM) Margaret Creighton Robert Coupland (to APCM) Helen Irving (from APCM) Neil Irving Graham Merriam (from APCM) Chris Penfold (to APCM) Ruth Sladden Margaret Turner Pauline Alderson Euan Mitchell (to APCM)	Secretary (to APCM)      Secretary (from APCM)   Treasurer
Co-opted	Sam Chapman (from APCM)	

## **Structure, governance and management**

The Parochial Church Council (PCC) is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure. The PCC is registered as a separate charity with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

## **Objective of the PCC**

St Oswald's PCC works with the Revd Nicola Carnall in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

## **Review of the year**

### **Mission Theme**

At St Oswald's we try to live out Jesus' call to love God and love our neighbour.

### **Organisation**

Our main decision-making body is the Parochial Church Council which meets six times a year or more as needed. This is supported by the Standing Committee, consisting of Vicar, Churchwardens, Treasurer and Secretary. In addition there are a number of working groups which report to PCC. Our Deanery Synod Representatives attend meetings during the year and report back to the PCC.

### **Plurality**

There were changes for St Oswald's in 2012. On 27 January our then Priest-in-Charge, the Revd Nicola Carnall (who was also Priest-in-Charge of St Cuthbert's, Sessay) became in addition Priest-in-Charge of the Benefice of Thirkleby with Kilburn and Bagby. She was licensed by the Bishop of Whitby at a service in Thirkleby attended by people from all five churches. On 1 April the three benefices became a plurality and Rev Nicky became Vicar of Sowerby, Rector of Sessay and Vicar of Thirkleby with Kilburn and Bagby. On 16 September, the Rev Melodie Kimball was licensed by the Archbishop of York as Assistant Priest (House for Duty) for the plurality in a service held in Sessay. Rev Melodie works for two days a week in the plurality and lives in Kilburn Vicarage.

### **Service Pattern**

The growth of the plurality meant that the monthly pattern of services needed to change. From February onwards, the service times were 8.30am, 10.30am and 6.30pm. At 8.30am there were services of Holy Communion on the first and third Sundays in the month, with Early Worship (a lay-led service of Morning Prayer) on second and fourth Sundays. At 10.30am there were Holy Communion services on the second and fourth Sundays, with Worship for All (a lay-led family service) on the first Sunday and Morning Prayer (led by a Reader) on the third Sunday. At 6.30pm there was Evening Prayer at St Oswald's on the first and third Sundays, with church members encouraged to attend the Evening Service at Sowerby Methodist Church on the other Sundays in the month. When there are five Sundays in the month a joint Communion service for the plurality is held in one of the churches at 10.30am.

### **Church Attendance**

The electoral roll at the annual meeting in 2012 was 143. Average Sunday attendance in 2012 was 65 adults and 7 children. This is a decrease of 9 adults and one child compared with 2011, which may in part be a result of the new service pattern with fewer evening services. It should also be noted that most of our work with children and families is not reflected in these numbers.

### **Children & Young People**

Pauline Alderson continued in the half-time post of Children & Young People's Development Worker. Under her guidance our work with children, young people and families continues to grow.

Messy Church is flourishing with new families coming along and enjoying the crafts, worship and lunch. The sessions have become more frequent and we are now meeting approximately every 6 weeks.

In January a team from St Oswald's and Sowerby Methodist Church began leading 'Open the Book' assemblies at Sowerby Community Primary School and Sessay CE Primary School. A dramatized Bible story is presented, followed by a time of reflection and prayer and then a song. The head teachers of both schools are delighted with 'Open the Book' and we receive much positive feedback from the children. The frequency of our visits has doubled during the year. We are now going to each school four times a term.

Groups for children and young people continue to include: Kids' Club (takes place during Sunday services), First Friday (run jointly with Sowerby Methodist Church), Youth Group and Pram Service.

Events for children and young people this year have included a Youth Café, a visit to a Diocesan Event at Lightwater Valley, attendance at a Spree weekend run by Urban Saints at Hollybush, a Family Bonfire at Paradise Farm, a 'Turn on the Tap' charity fundraising event and 'Superheroes' Holiday Club. Preparations are being made for a group of young people to take part in Rebuild in 2014- a house-building project in Mexico. Several families attended the Greenbelt Festival in Cheltenham.

Five members of the Youth Group were prepared for Confirmation, and were confirmed by the Archbishop of York in Northallerton in June. A St George's Day service took place in St Oswald's organised by local Scouting groups. The Diocesan Education Team held an RE day for local schools in the church and hall during the year.

### **Community involvement**

During 2012 there were 12 weddings (6 in 2011), 36 baptisms (22 in 2011) and 29 funerals (33 in 2011). Our funeral ministry team has grown, with Carol Cox starting to take funerals as well as Chris Carnall and Rev Nicky. All of these 'occasional offices' involve time spent in preparation and planning, and they are a well appreciated part of the church's ministry to its parish and beyond.

Our Church building is used by a variety of groups for visits, services, concerts, etc. We continue our strong link with Sowerby Music.

The Parochial Hall continues to be well used by the wider community. In June it hosted a Village Party to celebrate the Queen's Diamond Jubilee. The Parish Council installed a new plaque in the churchyard wall to commemorate the Diamond Jubilee. They had also hoped to restore the Queen Victoria Golden Jubilee plaque, but this broke on removal, and so was replaced with a replica. The broken plaque has been stored for historical purposes.

The Parish Council have purchased an additional piece of land adjacent to our current churchyard extension and are planning to transfer ownership to the church for future burials. We expect the new extension to be consecrated in 2013. Part of the new burial ground is to remain unconsecrated at the request of the parish council. Diocesan churchyard regulations will still apply.

We continue to be grateful for the Parish Council's contribution to churchyard upkeep each year, which has included clearing snow from the paths as necessary. The Parish Council appreciates the church's input into Remembrance Sunday and Carols round the Christmas Tree.

The Luncheon Club continues to provide a cooked meal for older residents of Sowerby on a monthly basis and the Get Together Club brings older people together for social activities every week. St Oswald's has continued its support of Thirsk Clock in its work with local young people, and we continue to have a strong link with Sowerby Community Primary School. The school held their Easter, Harvest and Christmas services in church. We held a Daffodil Festival at Easter and Coffee, Cakes & Crafts in November. All these events draw in people from the wider community, as well as church members, and we are grateful to those who work so hard to make them happen.

## **Pastoral Care**

Much informal caring takes place between members of St Oswald's and the Pastoral Care Team tries to supplement this where necessary. The Telephone Prayer Circle became an Email Prayer Circle during the year, with those not on email linked up via a friend. This has been used for urgent prayer requests on many occasions. As well as the evening services at Cherry Garth in which members of St Oswald's are regularly involved, Eucharistic ministers continue to take communion to Cherry Garth, Sowerby House, The Limes and to people in their own homes who are unable to get to church. Several visits were also made to people in hospital.

## **Worship, Study, Prayer & Fellowship**

PCC members continue to meet for prayer before PCC meetings. Prayer and study groups were held on Tuesday mornings and Thursday evenings, and a group met on Wednesday mornings during Lent and for a short time afterwards. Mothers' Union meetings always include prayer and worship, and many special services also take place within the deanery and diocese.

In addition to the community events mentioned above, the Events Group also arranged a Parish Lunch and a Harvest Ceilidh to enable people to meet together with others from the plurality and from Sowerby Methodist Church. These were much appreciated.

A walk round all 5 parishes took place on May Day Bank Holiday, supported by people from all the churches in the plurality. Also in May, a coach-load of people attended 'Whitsun in Whitby' – an archdeaconry celebration of Pentecost held in the ruins of Whitby Abbey.

## **Communications**

The church website is an excellent up-to-date source of information about the church and it is well used by church members and many others. The monthly Saints Alive magazine and weekly notice sheets are also used for sharing of news and information amongst church members. Sowerby Now (a joint publication with Sowerby Methodist Church) missed a quarterly issue as some members of the team withdrew. A new team put together an intermediate Christmas version, and it is hoped to bring it back in a revised format in 2013.

## **Developing ministry**

Many members of St Oswald's are developing their gifts and using them in ministry of different kinds. The new pattern of services has given more opportunity for lay people to lead worship and we are grateful to those who are serving in this way.

We continue to be very grateful to clergy, Readers, organists, choir members, bell ringers, flower arrangers and all who lead our services, as well as to those who help to prepare the church and welcome people for worship.

Several former members of St Oswald's are pursuing a call to ordained ministry. Dan Sladden was ordained Deacon in July and is now Assistant Curate at Ingleby Barwick. Becca Stevens continues her ordination training for ministry in the Church in Wales. Rob Coupland continues as Pastoral Assistant at St Matthew's Church, Westminster, whilst exploring his vocation.

At St Oswald's we remain committed to helping people explore their calling to all kinds of ministry and service.

## **Mission & Giving**

The PCC agreed to continue supporting CMS mission partner Tim Lee for a further 3 years. We welcomed another visitor from CMS, Susie Hart, who spoke about her work with people with disabilities in Tanzania. We are also regularly supporting Jigsaw Kids Ministries in the Philippines. Our Harvest offerings were sent to Church Army following the visit of Church Army Officer Richard Cooke to a Plurality Service in September. Many members of St Oswald's are involved in collecting during Christian Aid Week. The church continues to support Thirsk Clock through collections of food and money, and a proportion of our Christmas collections was given to Holy Rood House this year. We again gave a donation to the Family Life Church to help with the lunch they were organising for people on their own on Christmas Day. Several collections during the year were given away in their entirety, and many funeral collections are shared with the charity of the family's choice.

## **Ecumenical**

Our links with Sowerby Methodist Church remain strong and meetings to plan joint events and services are held regularly. Much of our children's work is done together. St Oswald's continues to be represented on the Churches Together Committee and to take part in events planned by the group.

## **Finance**

The Statement of Financial Affairs shows a net outflow of unrestricted funds of £71,511. The Thompson bequest provides for a substantial element of Fabric costs and the first four years of the CandY operation. If we exclude these (Fabric and Architect costs of £63,461 and the net cost of the CandY operation of £11,068) we have a surplus attributable to the church of £3,018 for the year. Included in this surplus is a £10,000 legacy from Elizabeth Hopkinson's estate. Without that, the resultant deficit of ££6,982 reflects the significant loss during the year of some of our regular giving, a reduced amount of Fees received – with the associated funeral collections – and an inflationary trend to our major overheads.

## **Church fabric**

This has been a busy year with two significant phases of reordering work undertaken. The first phase created new storage and work areas in the north and south transepts. The second phase created a new lobby, accessible toilet, kitchen and office. In addition, heating pipes and radiators were moved to enable an open and flexible space at the back of the church, a new boiler was installed to heat the office, kitchen, toilet and the back of the church. The pulpit was removed to create a better space for the priest's stall at the front of the church. We are indebted to our Churchwardens and Treasurer who put in hours of work during the reordering.

All routine maintenance and checks have been undertaken during the year and recorded in the church log. Many people continue to help look after the building, including brass cleaners, our cleaner and those who change light bulbs.

## **Public Benefit**

The members of the PCC are aware of the Charity Commission guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have had regard to it in their administration of the PCC. The PCC believes that by promoting the work of the Church of England in the parish of St Oswalds it provides a benefit to the public by:

providing a facility for public worship and pastoral care both for its members and for anyone who wishes to benefit from what the Church can offer; and by promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

## **Thanks**

Grateful thanks are expressed to all at St Oswald's who work so hard and with so much dedication for the benefit of the church and wider community. Numerous people could and should be mentioned, but for brevity only five names are listed: Heather Limbach who had served as churchwarden for six years when she stood down at the annual meeting; John Kennedy who took on the role of churchwarden as well as the role of Sexton; David Tucker who continued as churchwarden for a fourth year; Graham Merriam who, in addition to being Treasurer and Musical Director, gave a huge amount of his time and talents to the reordering process; Jean West who stepped down from the role of Sexton when she moved from Sowerby.

May we continue to love God and our neighbours near and far as we seek to serve Christ in this place.

Approved by the PCC on 17 March 2013 and signed on their behalf.  
The Revd Nicola Carnall  
Vicar and Chair of PCC

## **Independent Examiner's Report to the Members of St Oswald's Church, Sowerby, Thirsk, Parochial Church Council**

I report on the accounts for the year ended 31 December 2012 which are set out on pages 8 to 14

### **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- 1) examine the accounts under section 145 of the 2011 Act;
- 2) follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- 3) state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

William Pearson ACA FCCA  
The Barker Partnership  
Chartered Accountants and Statutory Auditors  
17 Central Buildings  
Market Place  
Thirsk  
North Yorkshire  
YO7 1HD



**Parochial Church Council of St Oswald's Sowerby**  
**Statement of Financial Activities**  
**For the year ended 31 December 2012**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2012 Total £	2011 Total £
<b>Incoming Resources</b>					
<b>Voluntary Income</b>					
Giving through Gift Aid	31,781	-		31,781	32,532
Tax Refunds	8,101	-		8,101	9,089
Other Planned Giving	1,714	-		1,714	4,497
Collection Plate	2,516	-		2,516	2,681
Occasional Services	5,700	2,622		8,322	8,156
Other services & appeals	314	1,765		2,079	1,776
	<b>50,126</b>	<b>4,387</b>		<b>54,513</b>	<b>58,731</b>
<b>Fees received</b>					
PCC	6,241	-		6,241	8,963
Organist & Choir	2,030	-		2,030	2,120
Bell Ringers	800	-		800	430
Sexton & verger	1,090	-		1,090	1,425
YDBF	4,290	-		4,290	4,551
	<b>14,451</b>	<b>0</b>		<b>14,451</b>	<b>17,489</b>
<b>Donations</b>					
General	1,656	10		1,666	628
Wall box	125	-		125	262
Legacies	10,000	-		10,000	0
Photocopying	263	-		263	369
	<b>12,044</b>	<b>10</b>		<b>12,054</b>	<b>1,259</b>
<b>Income from Events</b>					
Sunday Coffee	150	-		150	204
Fund Raising	2,068	-		2,068	4,554
Sowerby Music	963	-		963	818
Other Concerts	100	-		100	465
Bookstall	36	-		36	14
Sale of Furniture	100	-		100	0
CandY Activity Income	615	-		615	868
	<b>4,032</b>	<b>0</b>		<b>4,032</b>	<b>6,923</b>
<b>Investment Income</b>					
Bank Interest	47	-		47	362
Dividends (Gross)	5,159	-		5,159	4,975
	<b>5,206</b>	<b>0</b>		<b>5,206</b>	<b>5,337</b>
<b>Recurring Grants</b>					
Wayleave	87	-		87	84
Sowerby Parish Council	1,000	-		1,000	0
	<b>1,087</b>	<b>0</b>		<b>1,087</b>	<b>84</b>
<b>Activities for Generating Funds</b>					
Hall Income (note 13)	13,824	-		13,824	15,022
Bell Ringers	40	-		40	20
Luncheon Club	-	1,227		1,227	1,183
"Sowerby Now" (note 12)	-	1,880		1,880	3,900
	<b>13,864</b>	<b>3,107</b>		<b>16,971</b>	<b>20,125</b>
<b>Total Incoming Resources</b>	<b>100,810</b>	<b>7,504</b>		<b>108,314</b>	<b>109,948</b>
<b>Resources used</b>					
<b>Parish Share</b>	<b>46,800</b>	<b>0</b>		<b>46,800</b>	<b>46,800</b>
<b>Salaries, Honoraria and YDBF</b>					
YDBF	4,290	-		4,290	4,551
CandY Salaries and on-costs	9,927	-		9,927	7,218
Organist and Choir - inc Occ Servs	3,650	-		3,650	4,205
Bellringers – Occ. Servs.	592	-		592	430
Sexton/Verger – Occ. Servs.	895	-		895	1,435
	<b>19,354</b>	<b>0</b>		<b>19,354</b>	<b>17,839</b>
Sub-total carried forward	<b>66,154</b>	<b>0</b>		<b>66,154</b>	<b>64,639</b>

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>2012 Total £</b>	<b>2011 Total £</b>
Sub-total brought forward	<b>66,154</b>	<b>0</b>		<b>66,154</b>	<b>64,639</b>
<b>Expenses of Clergy and Candy Staff</b>					
Vicarage Costs	981	-		981	796
Mileage allowance	529	-		529	707
Expense for Candy Worker	1,758	-		1,758	2,276
Gifts	962	-		962	724
Visiting vicars	54	-		54	105
Training	137	-		137	246
Resource material	152	-		152	25
	<b>4,573</b>	<b>0</b>		<b>4,573</b>	<b>4,879</b>
<b>Mission Outreach Costs</b>	<b>250</b>	<b>0</b>		<b>250</b>	<b>636</b>
<b>Church Running Costs</b>					
Cleaning	1,031	-		1,031	913
Insurance	2,113	-		2,113	2,050
Candles and Service Costs	480	-		480	746
Repairs	1,268	-		1,268	1,727
Organ	85	-		85	167
Churchyard	4,639	-		4,639	1,716
	<b>9,616</b>	<b>0</b>		<b>9,616</b>	<b>7,319</b>
<b>Church Utilities</b>					
Gas	5,006	-		5,006	5,010
Water Rates	426	-		426	195
Electricity	960	-		960	692
	<b>6,392</b>	<b>0</b>		<b>6,392</b>	<b>5,897</b>
<b>Church Administration</b>					
Computer, Phone & Broadband	1,682	-		1,682	1,701
Professional Fees	1,595	-		1,595	600
Brokerage and Commission Fees	1,219	-		1,219	0
Licences and Subscriptions	662	-		662	731
Postage and Stationery	527	-		527	836
Copier Costs	2,848	-		2,848	1,239
Costs of Fundraising	24	-		24	1,068
	<b>8,557</b>	<b>0</b>		<b>8,557</b>	<b>6,175</b>
<b>Donations to Charities</b>					
Overseas Mission/ Chr Relief	3,300	-		3,300	3,013
Home Mission/ Chr Socs	100	-		100	2,495
Secular Charities		4,387		4,387	4,448
	<b>3,400</b>	<b>4,387</b>		<b>7,787</b>	<b>9,956</b>
<b>Costs of generating funds</b>					
Parochial Hall (note 13)					
Operating costs	9,918	-		9,918	10,899
Luncheon Club	-	1,260		1,260	1,205
"Sowerby Now" (note 12)	-	4,001		4,001	2,980
	<b>9,918</b>	<b>5,261</b>		<b>15,179</b>	<b>15,084</b>
<b>Fabric Costs</b>					
Architect's Fees	4,520	-		4,520	3,137
Fabric Costs	58,941	-		58,941	-3,183
	<b>63,461</b>	<b>0</b>		<b>63,461</b>	<b>-46</b>
<b>Total Resources Used</b>	<b>172,321</b>	<b>9,648</b>		<b>181,969</b>	<b>114,539</b>
<b>Net Incoming/-Outgoing Resources</b>	<b>-71,511</b>	<b>-2,144</b>	<b>0</b>	<b>-73,655</b>	<b>-4,591</b>
<b>Transfer between funds</b>	<b>15,500</b>		<b>-15,500</b>	<b>0</b>	<b>0</b>
<b>Gain/-Loss on revaluation of investments</b>	<b>8,461</b>			<b>8,461</b>	<b>-1,201</b>
<b>Net movement of Funds</b>	<b>-47,550</b>	<b>-2,144</b>	<b>-15,500</b>	<b>-65,194</b>	<b>-5,792</b>
<b>Balances b/fwd 1 January 2012</b>	<b>448,964</b>	<b>7,982</b>	<b>15,500</b>	<b>472,446</b>	<b>478,238</b>
<b>Balances c/fwd 31 December 2012</b>	<b>401,414</b>	<b>5,838</b>	<b>0</b>	<b>407,252</b>	<b>472,446</b>

**Parochial Church Council of St Oswald's Sowerby**  
**Balance Sheet**  
**as at 31 December 2012**

	<b>Note</b>	<b>2012</b>		<b>2011</b>
		<b>£</b>	<b>£</b>	<b>£</b>
<b>Fixed Assets</b>				
Tangible Assets	3		290,194	290,242
<b>Current Assets</b>				
Investments	4	110,195		137,211
Debtors	5	3,668		5,647
Bank Accounts	6	17,445		8,021
1 Year Bonds				30,943
Prepayments		426		0
Cash Balances		677		710
		<b>132,411</b>		<b>182,532</b>
<b>Creditors</b>				
Falling due within one year	7	<b>15,353</b>		<b>328</b>
<b>Net Current Assets</b>		-----	<b>117,058</b>	----- <b>182,204</b>
<b>Net Assets</b>			<b>407,252</b>	<b>472,446</b>
<b>Represented by:</b>				
Unrestricted Funds	9		401,414	448,964
Restricted Funds	10		5,838	7,982
Endowment Funds	11		0	15,500
<b>Net Funds</b>			<b>407,252</b>	<b>472,446</b>

Approved by the Parochial Church Council on 17th March 2013  
and signed on its behalf by

.....  
The Revd Nicola Carnall – Chair

## **Notes to the Financial Statements for the year ended 31 December 2012**

### **1 Accounting Policies**

#### **1.1 Accounting Convention**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the Charities SORP 2005 and the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements have been prepared under the historical cost convention except for the valuation of tangible fixed assets and investment assets which are shown at market value.

#### **1.2 Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

#### **1.3 Incoming Resources**

##### **Voluntary income and capital sources**

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when received. Grants and legacies to the PCC are accounted for when received. Funds raised by events are accounted for gross. Sales of books and magazines are accounted for gross.

##### **Other income**

Income from the Parochial Hall is recognised when due.

##### **Income from bank investments**

Bank interest entitlements are accounted for as they accrue and appear gross.

#### **1.4 Resources expended**

The diocesan parish share is accounted for when it is paid. The PCC has paid its full share within the year.

#### **1.5 Balance Sheet – Fixed Assets**

##### **Consecrated property and moveable church furnishings**

Consecrated and beneficed property of any kind is excluded from the accounts by S96(2a) of the Charities Act 1993.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts.

Expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1000 or on the repair of movable church items acquired before 1 January 2000 is written off.

##### **Other Fixtures and Fittings**

Depreciation is provided at 20% reducing balance on Hall Furniture and Equipment which is calculated to write off the cost less residual value of each asset over its useful life.

Individual items of equipment with a purchase price of £1000 or less will be written off as the asset is acquired.

## 2 Net Incoming/Outgoing Resources

	2012	2011
	£	£
This is stated after charging:		
Depreciation on tangible fixed assets	48	60
Reporting accountant's fees	250	250
	<b>298</b>	<b>310</b>

## 3 Fixed Assets

	Freehold Land & Buildings	Fixtures Fittings & Equipment	Total
	£	£	£
<b>Tangible fixed assets</b>			
<b>Cost/deemed cost</b>			
At 1 January 2012 and 31 December 2012	<b>290,000</b>	<b>1,934</b>	<b>291,934</b>
<b>Depreciation</b>			
At 1 January 2012		1,692	1,692
Charge for the year		48	48
At 31 December 2012		<b>1,740</b>	<b>1,740</b>
<b>Net Book value at 31 December 2012</b>	<b>290,000</b>	<b>194</b>	<b>290,194</b>
<b>Net Book value at 31 December 2011</b>	<b>290,000</b>	<b>242</b>	<b>290,242</b>

The freehold land and buildings comprises the Parochial Hall. For accounting purposes, the historical cost of this property is deemed to be the insured value as per the 2002 Statement of Assets and Liabilities. The Parochial Hall will be re-valued once all major alterations have been completed.

## 4 Investments

During 2009 the Church became entitled to the Arthur Dreyheller Thompson Trust Fund following the death of the residuary life tenant. The investments are quoted in the accounts at market value as at 31<sup>st</sup> December 2012. The use of this fund is unrestricted.

## 5 Debtors

	2012	2011
	£	£
Hall Hire	3,604	2,666
Gift Aid from HMRC		2,270
'Sowerby Now'		345
Re Christmas collections		191
Photocopying charges	64	175
	<b>3,668</b>	<b>5,647</b>

## 6 Bank Accounts

	2012	2011
	£	£
Church	14,850	3,650
"Sowerby Now"	2,595	4,371
	<b>17,445</b>	<b>8,021</b>

**7 Creditors: Falling due within one year**

	<b>2012</b>	<b>2011</b>
	£	£
Payable to charity concerning special service		32
Receipts in advance – wedding deposits	250	296
· refund of water rates re vicarage	72	
· Amount outstanding on Building work	15,032	
	<b>15,353</b>	<b>328</b>

**8 Analysis of Net Assets by Funds**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	£	£	£
Fixed Assets for Church use	290,194		290,194
Current Assets	126,573	5,838	132,411
Current Liabilities	-15,353		-15,353
<b>Fund Balance</b>	<b>401,414</b>	<b>5,838</b>	<b>407,252</b>

**9 Unrestricted Funds**

Designated funds are included in unrestricted funds and are for the maintenance and improvement of the Parochial Church Hall. See note 13.

**10 Analysis of Restricted Funds (see sheet 14)****11 Endowment Funds**

In May 2012, permission was granted by the Charity Commission to free from all restrictions the sum of £15,500 previously held under endowment as requested by the PCC under the provisions of section 282 of the Charities Act 2011

**12 "Sowerby Now"**

	<b>2012</b>	<b>2011</b>
	£	£
<b>Income – advertising revenue</b>	<b>1,880</b>	<b>3,900</b>
<b>Expenditure</b>		
Printing	1,358	2,096
Distribution expenses	80	74
Donations	2,563	740
Miscellaneous		70
<b>Total Expenditure</b>	<b>4,001</b>	<b>2,980</b>
<b>Surplus Expenditure over Income</b>	<b>- 2,121</b>	<b>920</b>

### 13 Parochial Hall

	2012	2011
	£	£
<b>Income</b>	<b>13,824</b>	<b>15,022</b>
<b>Operating Costs for the year</b>		
Caretaker	4,380	4,432
Window Cleaner	90	
Cleaning Materials	336	407
Gas	1,970	1,791
Electricity	524	219
Water	259	295
Insurance	831	841
Miscellaneous repairs	397	743
New Cooker and Installation		510
Gas Certificate and Boiler	230	821
Fire Protection	92	32
PAT Testing	21	24
Grass Cutting	389	371
Honoraria and Expenses	316	353
Refunds	35	
Depreciation	48	60
<b>Total Operating Costs</b>	<b>9,918</b>	<b>10,899</b>
<b>Surplus for the year</b>	<b>3,906</b>	<b>4,123</b>
<b>Fund Balance at 1 January 2012</b>	<b>301,422</b>	<b>297,299</b>
<b>Fund Balance at 31 December 2012</b>	<b>305,328</b>	<b>301,422</b>

### 14 Analysis of Restricted Funds

	Bells	Charity	Choir	Fabric	Lunch	Sow'Now	Screen	Candy	Total
<b>Incoming Resources</b>									
Other Services		1765							1765
Occasional Services		2622							2622
Activities					1227	1880			3107
Donations			10						10
<b>Total Income</b>	<b>0</b>	<b>4387</b>	<b>10</b>	<b>0</b>	<b>1227</b>	<b>1880</b>	<b>0</b>	<b>0</b>	<b>7504</b>
<b>Resources expended</b>									
Secular charities		4387							4387
Costs					1260	4001			5261
<b>Total Expenditure</b>	<b>0</b>	<b>4387</b>	<b>0</b>	<b>0</b>	<b>1260</b>	<b>4001</b>	<b>0</b>	<b>0</b>	<b>9648</b>
<b>Balance b/f 1/1/12</b>	<b>1444</b>	<b>0</b>	<b>140</b>	<b>353</b>	<b>410</b>	<b>4716</b>	<b>42</b>	<b>877</b>	<b>7982</b>
<b>Balance c/f 31/12/12</b>	<b>1444</b>	<b>0</b>	<b>150</b>	<b>353</b>	<b>377</b>	<b>2595</b>	<b>42</b>	<b>877</b>	<b>5838</b>

